

COVID-19 Safety Plan, February 26th Update

This guide is an update on school safety measures during a pandemic. You will find the school protocols that are important to read and follow to ensure everyone's safety.

The French version of this document is more complete because some material was provided by the CSF and not translated. For more information in English, please visit the [ministry of Education Website related to COVID-19 and School safety protocols.](#)

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Safety protocols at l'école Océane

School Schedule

	2019-2020			Horaire Océane 2020-2021		
Autobus	08:35	08:50	00:15	08:35	08:50	00:15
Bloc d'enseignement #1	08:50	09:45	00:55	08:50	09:45	00:55
Bloc d'enseignement #2	09:45	10:40	00:55	09:45	10:40	00:55
Récréation du matin	10:40	10:55	00:15	10:40	10:55	00:15
Bloc d'enseignement #3	10:55	11:50	00:55	10:55	11:50	00:55
Repas / Récréation	11:50	12:25	00:35	11:50	12:20	00:30
Repas / Récréation	12:25	12:50	00:25	12:20	12:50	00:30
Lecture et méditation	12:50	13:08	00:18	12:50	13:08	00:18
Bloc d'enseignement #4	13:08	14:03	00:55	13:08	14:03	00:55
Bloc d'enseignement #5	14:03	14:58	00:55	14:03	14:58	00:55
Autobus	14:58	15:13	00:15	14:58	15:13	00:15

Learning Groups of l'école Océane

Nom	Classes
Marsouins	M/1e et 1/2e
Épaulards	3/4e et 4/5e
Cachalots	6/7e

Rotational schedule for recess

The schoolyard will be divided into areas that are reserved for specific learning groups on a rotational basis:

	Lundi	Mardi	Mercredi	Jeudi	Vendredi
Champ	Cachalots	Marsouins	Épaulards	Cachalots	Marsouins
Cour asphaltée	Épaulards	Cachalots	Marsouins	Épaulards	Cachalots
Terrain de jeu et balançoire	Marsouins	Épaulards	Cachalots	Marsouins	Épaulards

School Plan



Name of school doors

The doors now have names of Pacific salmon:

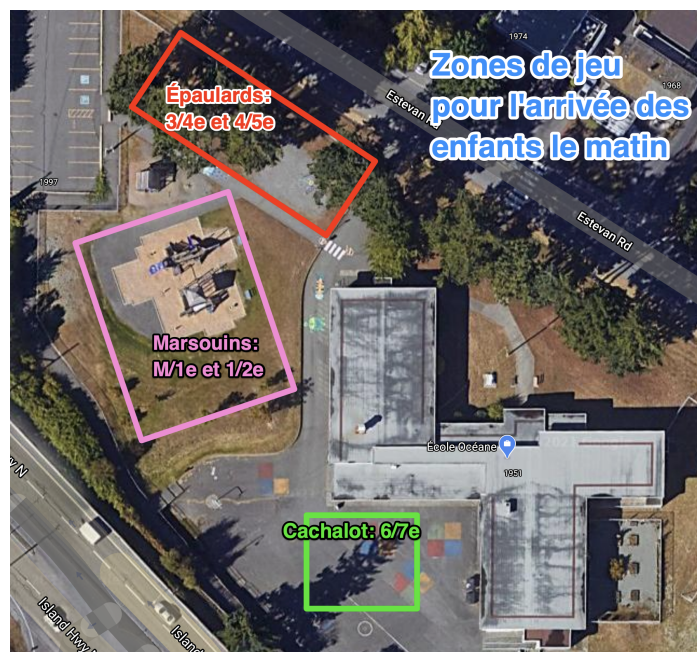
- porte rouge: door in front of Estevan street;
- porte kéta: metal door with the folding chairs;
- porte rose: door in front of the portable;
- porte coho: door that leads to the girls' toilet;
- porte quinnat: main entrance of the school.

Arrival at school

- Upon arrival, the children will play in the yard area as shown in the diagram at p5 in the french section.
- When the first bell rings, students should move quickly to where they make the line to go to school, as specified in the school plan on page 4 in the french section.

Entrance to the school and exit during recess.

- M/1e students line up on turquoise orcas in front of the fences.
- Students of 1/2e line up on yellow orcas behind the garbage bins.
- Students in 3/4th grade line up on the beige orcas in front of Marie's classroom.
- 4/5th grade students line up on the purple orcas in front of the playground.
- 6/7th grade students line up on the orange orcas in front of the keta door.



- 3/4th and 4/5th students use the Rouge door.
- Students in 6/7th use the Keta door and will have to enter/exit the school one group at a time the whole class at the same time .
- Students in M/1 and 1/2 use the Rose door.
- Students arriving late must report to the Quinnat door (main entrance)

Ventilation and airing of spaces

Thanks to the very mild climate in our region, teachers will air their classrooms throughout the day to ensure air circulation in their classrooms and in the school.

At the end of the day, during the cleaning, the janitor will make sure to keep the COHO door open to ensure a renewal of air in the late afternoon and evening in the school. This door opens to an exterior space protected by a closed fence, making this practice safe.

In the event of a ventilation failure in the school, the principal:

- will notify the maintenance department immediately;
- Notify teachers to ventilate classrooms even more by opening windows during the entrance of students in class, at recess and during classes depending on the weather conditions.

School Staff

All school staff have been trained in the new health and safety procedure in times of pandemic.

The specific [security measures for personnel are on this website.](#)

End of day departures

- Grade 7 students put on their masks in the classroom before leaving. 6th graders on the bus must put on their masks as well.
- To minimize traffic in the hallways, each class will take turns getting out, all students exiting at the same time.
- The teacher accompanies his or her group to the buses to keep order in the hallways through the following doors:
 - Porte Keta: class 3/4, 4/5 and 6/7.
 - Porte Rose: M/1 and 1/2 class.
- The entrance to the buses is controlled by the bus driver.
- Parents can wait for their child inside the schoolyard, near the buses while respecting social distancing and making sure to leave the schoolyard once their child is picked up.
- Students walking alone at home must leave the school yard immediately.

- Parents do not have access to the interior of the school building unless an appointment has been made in advance and the principal has given his or her approval.

School Layout

- In classrooms, desks will be placed so that students are not face to face (p10).
- Posters in classrooms and hallways will help students remember to adopt safe behaviours (hand washing, social distancing, etc.).
- Games, objects, furniture deemed non-essential will have to be put away to free up space in the classrooms.
- Stickers are used in the corridors to encourage a safe traffic flow.
- A limit of people has been established for each shared space in the school, including bathrooms.

Employee meals

- In the staff kitchen, care should be taken to keep hands clean before handling equipment and to disinfect after each use.
- The use of personal lunch boxes with cooling blocks is strongly encouraged to minimize the use of the fridge.
- Staff should always use the same plates and utensils that they keep in their classroom or a bin with their name on it in the staff room.
- The dishwasher cannot be used. Each person must wash their own dishes.
- Only 3 people can eat at the same time at the staff room table and an extra person can come and heat their meal in the microwave.
- Room 107 (Carole's former classroom) can be used by the staff to eat their meal.
- There is a microwave in Carole's old classroom and another one in the kitchen next to the gym which can be used by the school staff.

Student Meals/Lunch Break

- The lunch break and lunch recess will be 30 minutes each.
- Marsouins eat from 11:50 to 12:20 and then have their recreation period.
- Épaulards and Cachalots have their recreation from 12:20 to 12:50 and then have their lunch break afterwards.
- We recommend bringing a cold lunch or using a Thermos.
- Make sure your child has a bottle of water.
- Send the necessary utensils for your child's lunch. School dishes and utensils will not be shared with students.
- Avoid sharing food.
- Students must vacate desks before going out for recess.

Procedure for managing a student developing symptoms

If a student develops symptoms in the classroom, the teacher should

- give a non-medical mask to the child;

- call the office to announce that a child is developing symptoms and that the parents should be contacted.
- if a EA is in the classroom, pick up the student and take him or her to one of the isolation rooms. If there is no EA in the classroom, the secretary or principal will pick up the child.
- The secretary or the principal will call the parents to pick up the child as soon as possible;
- An EA will bring the child to one of the two isolation rooms and stay with the child, keeping 2 m away and wearing a mask and gloves. If no custodian is available at the school, staff will be required to clean and disinfect the areas used by the student.
- The family will be asked to have the student assessed by a health care provider. The student will remain at home until VIDOC-19 has been ruled out and symptoms have resolved.

Preventive Practices for Families to Adopt

- You will receive an electronic form for the CSF Daily Symptom Check. This indicates that parents/guardians are responsible for checking their child each morning for symptoms of COVID-19 and that if symptoms are present, the family will consult a doctor and the child will not attend school.

The detailed protocol is available by [following this link](#).

- Respect social distancing measures on the school grounds.
- Ensure that a parent or emergency contact person is available to pick up the child quickly in case of development of symptoms during the day.
- If your child has symptoms of previously known mild allergies (including seasonal allergies) that are similar to COVID-19, please advise the school that this is a known situation in your family.
- Be sure to justify any absence of a student to the school office before
- 9am on the day of absence.
- Ensure that each student's school materials are labeled with the student's name.

Preventive practices to adopt inside the school

- Wash hands frequently with soap and water at all times during school transitions.
- Playing with other children, keeping hands to yourself.
- Avoid sharing games and toys with other students.
- Avoid teddy bears and blankets that are difficult to clean.
- Use single-use tissues.